

North Curl Curl Surf Life Saving Club Inc.

Huston Parade, North Curl Curl

Board of Directors Meeting - May, 2019

Meeting Date - Wednesday 8th May 2019

www.nccslsc.com.au

Meeting Opened: 7:40pm**1.1 ATTENDANCE**

David Wymer	- President
Glenn Slater	- Director of Surf Sports
Mick Crews	- Director of Administration
Simon Prowse	- Director of Finance
Alex Wye (Wiz)	- Director of Surf Life Saving
Natasha Spencer	- Director of Education
David Quinn	- Director of Member Services
Chris Sparkes	- Assistant Director of Member Services
Julia Higgs	- Director of Youth Development
Andrew Stuart	- Asst. Director of Junior Activities
Louis Tassone	- Assistant Director of Marketing
George Lewis	- Club Caretaker
Peta Fairlie	- Club Caretaker

1.2 APOLOGIES

Lucy Russell	- Assistant
Warren Hodge (Hodgie)	- Director of Junior Activities
Danni Petkovic	- Director of Marketing
Frederic Leforestier	- Director of Sponsorship

1.3 PROXIES

Andrew Stuart	- Proxy for Hodgie
Louis Tassone	- Danni Petkovic

1.4 NOTICES OF MOTIONS

1.4.1 Mick Crews Motion forwarded to suspend standing orders until we deal with the resignation of our Marketing Director. A proposal tendered by W.Hodge is to have Louis Tassone step in for 3 months, Richard Smith can assist during this period before he inherits the role.

Moved- D.Wymer Seconded - A.Wye Carried

1.4.2 Errors in last months Minutes where 5 motions were passed by non-Directors these Motions need to be re mentioned now;

1.4.2.1 Dir of Finance Report	Moved– D. Quinn	Sec - G.Slater	Carried
1.4.2.2 Dir of Surf Life Saving Report	Moved– M.Crews	Sec – N.Spencer	Carried
1.4.2.3 Dir Junior Activities Report	Moved– A.Wye	Sec – D.Quinn	Carried
1.4.2.4 Dir of Education Report	Moved– A.Wye	Sec – M.Crews	Carried

1.4.2.5 Motion to spend \$1800 on Tape for the Cracker nipper boards

Moved- D.Quinn Seconded – S.Prowse Carried

1.4.3 Discussion on the resignation of our Marketing Director. **Motion** to elect Louis Tassone to the position of Director of Marketing for the remainder of the term (3 Months)

Moved- D.Wymer Seconded - A.Wye Carried

1.5 READING AND CONFIRMATION OF PREVIOUS MINUTES

1.5.1 Motion that the minutes February, March & April be taken as read;

1.5.2 Motion that the minutes are a true and correct record

Moved - M.Crews Seconded - D.Wymer Carried

BUSINESS ARISING

No Business Arising

Action Items from BOD Meetings and Outstandings - Nil.

1.6 CARETAKERS REPORT

Business Arising

1.6.1 Lights repaired in Members area.

1.6.2 WH&S: Firehose on western side of Club needs replacement.

1.7 PRESIDENTS REPORT

Business Arising

- D. Quinn can't make Strategy Day, so Chris Sparkes will attend in his place
- Due to the continual problems with Telstra and our landlines we need to explore satellite telephone internet connections. **ACTION: DW**

1.7.1 MOTION The old nipper's room to be ripped out and rebuilt for storage, cost under \$200 in tip fees.

Moved- D. Wymer Seconded – S. Prowse Carried

President's Report Accepted

Moved - M. Crews Seconded S. Prowse Carried

1.8 DIRECTORS' REPORTS

1.8.1 DIRECTOR ADMINISTRATION REPORT

Business Arising

ACTION (for all): Please continue to use the Online Calendar on Gmail

1.8.1.1 MOTION To spend \$1226 for the Clothing Store POS system (as used by the Bar). This system will maintain current stock control feeding directly into the clubs accounting system Xero and will allow the clothing team to run realistic reports on the stores P & L for the month.

Notes:

- SP concerned about the configuration and setup of the new systems.
- DW offered to complete this.
- DQ questioned if the existing bar POS could be used.
- SP confirmed we can do that, we just need to set it up and then any tablet can be used.

Moved - D. Wymer Seconded G. Slater Carried

1.8.1.2 Motion To write off \$1912 worth of Rival swimwear from the 2014/15 season which has not sold.

Notes: DW can we drop the price to Cost and not at a loss? Readvertise more aggressively and get Lucy to advertise Pre Season sales / limited time only etc.

1.8.1.3 New Motion (1.8.1.2 Amended) To write down \$1912 worth of Rival swimwear from the 2014/15 season which has not sold, to cost price and advertise more aggressively.

Moved - D. Wymer Seconded L. Tassone Carried

1.8.1.4 Motion To write off \$2971 worth of Engine swimwear which has failed to sell. Total loss of 4.2 and 4.3 is \$4883.

Notes: DW : Again, can we drop the price to Cost and not at a loss? Readvertise more aggressively and get Lucy to advertise Pre Season sales / limited time only etc.

1.8.1.5 Motion (1.8.1.4 Amended) To write down Engine swimwear which has failed to sell to cost price and advertise more aggressively

Moved - D. Wymer Seconded L. Tassone Carried

1.8.2 Correspondence In and Out - Nil to Report

Director Administration Report Accepted

Moved - A.Wye Seconded S.Prowse- Carried

1.8.2 DIRECTOR FINANCE REPORT

No Business Arising

Notes/Action Points:

- Finances tabled in report. Nothing raised. Standard Credit Payments approved.
- Glenn to provide a list of equipment he needs to write off. Andrew to assist.

- Wiz to provide a list of equipment the patrols are writing off.
- Mannequins need writing off as well to update our assets list. Natasha to action

Director Finance Report Accepted

Moved - M. Crews Seconded - A.Wye Carried

1.8.3 DIRECTOR SURF LIFE SAVING REPORT

Business Arising

Action Items

- Confirm leader of IRB committee on June 2nd (AW)
- Lock helpers day into calendar for last day on Patrol next year (AW)
- Purchase of new IRB - DW will work with Matt O'Connor and make some calls/enquiries with NSW SLSA to determine if we might be able to go to another supplier. (DW)
- DW to complete new ATV registration (DW)

1.8.3.1 MOTION to introduce a new award starting this season, for Best Junior/Cadet Male and Female Patrol Member for the Season. Not just Best Junior Member of the Year like we currently have.

DW - Can we make it a stepping stone to the Mark Watson Trophy.

Moved - A.Wye Seconded - D.Wymer Carried

Director Surf Life Saving Report Accepted

Moved - G. Slater Seconded - D. Quinn Carried

1.8.4 DIRECTOR JUNIOR ACTIVITIES REPORT

Business Arising

As per 9 (f) of the constitution nomination for the Director Junior Activities is to be brought before the May Board meeting. W.Hodge has been elected by the group to hold his position on the Board as per the Constitution.

As per 9 (e) of the constitution nominations for office bearers positions is to be brought before the May Board meeting.

1.8.4.1 MOTION: The Office Bearers Positions were elected as follows - JAC Warren Hodge, Finance - Audrey Cheah. Surfs Sports Admin - Andrew Stewart. Surf Education - Saul Brown, Age Manager Coodinator Madeline Keene. Water Safety Coordinator - Simon Davies and Chris Sparkes. Comms and Sponsorship (not recorded) Surf Sports - Julia Higgs.

Moved - A.Stuart Seconded - L.Tassone Carried

ACTION:

- Dave to circulate something out to the new parents to give them an idea of how they can assist and function in our clubs (DW)

Director Junior Activities Report Accepted

Moved - D.Wymer Seconded -N.Spencer Carried

1.8.5 DIRECTOR SURF SPORTS REPORT

Business Arising

- Good news: Charlie Brown has been selected in the Australian World swimming championship team.
- Tony Williams and Glen Coltman will start the Pool Rescue Comp with a demo 18 May at Manly Swim Centre. I will also invite Knox to attend.
- Senior Training starts officially on 18 May Sat afternoons based on preparing for the Coolongatta Gold.
- GS has dropped the gym deposit fee to \$5 to get more participants or 10 system \$100.

Director Surf Sports Report Accepted

Moved - S.Prowse

Seconded - D.Wymer

Carried

1.8.6 DIRECTOR MARKETING REPORT

No Report

1.8.7 DIRECTOR EDUCATION REPORT

Business Arising

- Last week NS put a motion to recognise Phil Godbee as it was thought he was leaving but it appears he will now be around the club for next year so NS would like to retract that motion.
- Dave to recognise the new Bronze Medallion holders at the Presentation Night.
ACTION: DW
- AW - I would like it officially recorded in the minutes what a wonderful job Natasha has done in her first year in this role

Director Education Report Accepted

Moved - D.Wymer

Seconded - M.Crews

Carried

1.8.8 DIRECTOR YOUTH DEVELOPMENT REPORT

Business Arising

- The initial 'Getting To Know You' night for youths aged 14 and up was held last week. Fifteen youths attended and gave good feedback on what they want from the club and future best method of communication was discussed. JH issued a Code of Conduct for them all to sign which they did with their contact numbers. JH also discussed how often they would like this held and they requested Once per Month. This will now be the 1st Saturday of each month pending Hall Hires.
- JH has set up a FB group, as the majority have FB and will also communicate via emails and Team App.
ACTION: JH to give AW invitations on a piece of paper, and he will make sure all the Patrol youths get it so they are aware of the dates.
- Huston Award deadline was on Sunday May 5th - 5 applications received.
ACTION: JH will take this to the committee hopefully next week and interviews will be held the following week

- Tues 21/05 - free workshop for Mental Health / Stress Management down at Nth Steyne SLSC and there is a small group who are interested in attending.
- Establish age cap of U19 on the kids who attend the youth nights
ACTION: JH

Director Youth Report Accepted

Moved - G.Slater Seconded - D.Wymer Carried

1.8.9 DIRECTOR MEMBER SERVICES REPORT

Business Arising

- Outstanding action from April Minutes “DQ and CS to document guiding principles for the hiring of bar staff and the pool of members from which they are chosen.”
ACTION: DQ and CS
- Dave currently creating a Process Procedure document for all things relating to the Bar
ACTION: DW

Director Member Services Report Accepted

Moved - A.Wye Seconded D.Wymer Carried

1.9 GENERAL BUSINESS

General Business

- AW - amendment to the last minutes. He has no need for over 18’s, but would like over 15’s (4 males and 4 females) for the Q&A panel at presentation night.
- GS - Whakatane Award for most outstanding competitors, joint winners:
Female - Hanne Wegenaar and Male - Isaac Crews for their 4th place finishes in their respective events at the Australian Titles.
- AW - outstanding Patrol members – not finalised. **ACTION: AW**
- For the 100% Patrol awards, a voucher for the NCC Clothing Store to a value of (\$50) will be given, to be redeemed within 12 months. Also Club Champs, Best Patrol Team.

ACTION: AW to list all prize winners and inform the Board

- DW nominated Madeline Keene for the Honour Blazer nomination - All in favour
- Best Cadet nomination (sorry not recorded)
- Best Junior member nomination
 - GS - Sam Heaton, Charlie Brown.
 - AS - Amelia Wegenaar, Rebecca Harvey.

ACTION: GS to set up criteria for these awards and present it to the Board asap (JH to help)
Criteria could be Education, Uniform, Fundraisers, Ripper Nippers, Competition, Patrols (in line with Branch awards)

- Lifesaver of the year

ACTION: AW to provide Lifesaver of the Year Nominations to the Board.

- Dave suggested Jimmy Gagen for a Branch Nomination for Official of the Year.
Deadline for Branch award nominees is 23/05/19.

ACTION: DW

- In regards to the latest Life Membership nomination of Julie Tassone, Dave will put it to the Life Members Committee for nomination.

ACTION: DW

- **LT** - we need some conflict resolution between the Caretakers, GS and DW with a third party mediator. **DW** will organise this with David Murray. **ACTION: DW SP** - our role as the recently formed Caretakers Resolution sub-committee was to fix this with the view on moving forward...

Meeting Concluded: 10:45 pm

NEXT BOARD OF DIRECTORS MEETING: Wednesday, 5th June 2019

CONFIRMED – PRESIDENT