

NCCSLSC Board Of Management Minutes 8/8/18

Attendance

D.Wymer, D.Petkovic, S.Prowse, A.Wye, N.Spencer, W.Hodge, G.Slater

Meeting commenced 7.38pm

Caretakers Peta and George for their report

1. Presidents Report

- 1.1. Discussed vacant Board roles, ongoing discussions with candidates for Director of Youth and Director of Admin Outlined Director of Youth Responsibility
- 1.2. NSW State of Surf life Saving conference, takeaway was that we need to improve governance of our club eg publishing minutes
- 1.3. NSW State Govt have established a team to help clubs with Compliance
- 1.4. Please submit all monthly board reports for review Monday COB before Wednesday Meeting
- 1.5. Discussion about submitting budgets, Finance Director to work through
- 1.6. Warm welcome to new Directors, Natasha Spencer , Director of Education & Warren Hodge, Director of Junior Activities

Move Motion that Director of Lifesaving Report is accepted

Moved: S.Prowse

Seconded. G.Slater

2. Caretakers Report

- 2.1. Yearly review took place with Caretakers (Peta & George) with Board Members GS and DW, good first year, lots of learning, acknowledged some areas for improvement, which Caretakers agreed to work on.
- 2.2. Caretakers contract extended for 12 months to August 19
- 2.3. Maintenance
 - 2.3.1. Lock is sticking in Office (maintenance call made)
 - 2.3.2. Double ski room lock to be replaced
 - 2.3.3. Caretakers duties reports plus update on maintenance issues submitted each Friday for week to GS Caretaker Supervisor

3. Deputy President Nominations

Nominated G Slater, no other nominations

Proposed D.Wymer
Seconded D.Petkovic

Carried

4. Child Protection Officer Nomination

Nominated D.Petkovic, no other nominations
Proposed: G Slater
Seconded: D Wymer

Carried

5. Director of Lifesaving

5.2.14 patrols down from 16

5.3. Had to consolidate after losing some patrol captains

5.4. Patrol leaders development program for patrol captains , vice captains and IRB drivers scheduled for 8/9 9am in clubhouse

5.5 **Motion:** that up to \$1000 expenditure approved for catering purposes to support leadership program

Proposed A.Wye
Seconded D.Wymer

Carried

Move Motion that Director of Lifesaving Report is accepted

Moved: S.Prowse
Seconded. G.Slater

6. Director of JAC

6.1. Broad discussions of engagement plan for nippers e.g. what is the value proposition for nippers and their parents

6.2 15/16 Sept - Annual Development camp at Blacksmiths Beach – open to all members, focus is on Nipper Development, U14 to U19 Development and transition between both

6.3 **Motion:** That up to \$2,500 expenditure is approved to support the development camp (breakfast and lunches, trailer transport etc)

Moved: D. Petkovic

Seconded S. Prowse

Carried

6.4 **Motion:** \$250 expenditure be approved for the purpose of pool hire for nipper proficiencies

Moved: S.Prowse

Seconded: D.Wymer

Carried

6.5 13/10/18 – Nipper Ae Manager Instruction Session

Move Motion that Director of JAC Report is accepted

Moved: S.Prowse

Seconded. D.Petkovic

7.0 Director of Surf Sports

7.1 Australian Pool Rescue Titles – Glenelg SA, fantastic results all 3 competitors medalled , Amelia Wegenaar representing NSW and NCC, Sophia Howison, Nipper 1st 50m Swim, Glenn Coltman (coach of team) – Silver in Masters

7.2 **Motion:** That up to \$800 expenditure be approved as airfare subsidy for these competitors consistent with previous years

Moved: S. Prowse

Seconded: D. Petkovic

Carried

7.3 **Motion:** That up to \$1,100 expenditure be approved for purchase of Half Share Kracka paddle board for Mitchell Stuart

Moved: S.Prowse

Seconded: D.Wymer

Carried

Move Motion that Director of Surf Sports Report is accepted

Moved: S.Prowse
Seconded. D.Petkovic

8.0 Director of Marketing

8.1 Channel 9 have confirmed their \$10k sponsorship for 2018/19

8.2 Vivid Property Services have confirmed their sponsorship for \$10k (\$5K nippers, \$5k Seniors) for 2018/2019 – decision to brand Golf day – Vivid Property Services

8.3 3 Points Challenge – Cure Brain Cancer – confirmed as charity partner

8.4 True Protein – confirmed as Major Sponsor and Naming rights of 3P - \$10K

8.5 Exec Support role to be re-advertised – previous incumbent secured permanent role as Head of Marketing for Australia – multi-national

8.6 Marketing and Comms plan being developed

8.7 Commissioned pro-bono video production of Inclusive Nippers club we are

Move Motion that Director of Marketing Report is accepted

Moved: S.Prowse
Seconded. D.Wymer

9.0 Director of Finance

9.1 Negative month - \$2500 – typical for this time of year

9.2 Costs for month included deposit for window replacement \$5K, clothing orders & electrical maintenance

9.3 BAS refund \$3,500

9.4 Cash at Bank \$227K & \$75K trading A/c

9.5 Additional detail as per report

Move Motion that Director of Finance Report is accepted

Moved: A.Wye
Seconded. D.Wymer

10. Director of Education

10.1 Director is organising planning meeting for education team within next 2 weeks

10.2 Planning underway for Proficiency Dates

10.3 Members are not allowed to undertake Proficiency exams unless Financial members

Move Motion that Director of Education Report is accepted

Moved: D.Petkovic

Seconded. A.Wye

11. General Business

11.1 Timing of AGM and a change in Structure/ Format for next year to be discussed with view to bring forward – S.Prowse

11.2 Rego day – 9 September 9am to 3pm

11.3 Marketing for REGO day hit all schools

11.4 Surfguard mailout to all members with Online Renewal and REGO day details for new members and those not wanting renew online

11.5 Catchup with Registrar K.Kelly re: rego day plans

11.6 ALL DIRECTORS TO BRING ASSISTANTS TO NEXT SEPTEMBER BOARD MEETING & bring 3 objectives they wish to achieve this season and the risks challenges to achieving these objectives

Meeting Closed 9.51pm

Glenn Slater
Deputy President
Director of Surf Sports
NCCSLSC