

North Curl Curl Surf Life Saving Club Inc.

Huston Parade, North Curl Curl

Board of Directors Meeting - January, 2018

Meeting Date - 10th January , 2018

www.nthcurlcurlslsc.com.au

Meeting Opened: 7:30 p.m.

9.1 ATTENDANCE

David Wymer	- President
Alex Wye	- Director of Education
Peta Fairlie	- Club Caretaker
Matt O'Connor	- Director of Surf Life Saving
Natalia Salzberg	- Director of Junior Activities
Jamie Howieson	- Director of Member services.

9.2 APOLOGIES

Robert Killian	- Director of Administration
Danni	- Director of Marketing
Simon Prowse	- Director of Finance

9.3 PROXIES

Tony Williams Proxy for Glenn Slater Director of surf sports

9.4 NOTICES OF MOTIONS

9.4.1 Motion to buy a new cover for the Jeff Bulmer surf boat \$1050.

Moved - David Wymer Seconded - Alex (Wiz) Wye Carried

9.4.2 Motion to pay for presentation night ticket for all patrol members that patrolled on XMAS day.

Moved - David Wymer Seconded - Matt O'Connor Carried

9.4.3 Motion to buy the portable keg system used at Motown night from Todd Sample for \$300, I have had the system checked out by our beer lines guy and he says it is in good working order and \$300 is a fair price.

Moved - David Wymer Seconded - Matt O'Connor Carried

9.4.4 Motion to impose a 1 carnival ban for any competitor that misses 2 consecutive rostered patrols with out a valid excuse (up to the discretion of the Director of surf lifesaving)

1st patrol missed a warning is imposed and make up patrols are issues 2nd patrol missed competition ban imposed until make up hours are completed.

Moved - David Wymer

Seconded - Matt O'Connor

Carried

9.4.5 Motion Purchase of Surf Volley lessons for Sunday Nippers as per last season (price of \$1375 unchanged). Dates: 28th Jan, 4th Feb, 18th Feb & 25th Feb.

Moved - Natalia Salzberg

Seconded - Matt O'Connor

Carried

9.4.5 Motion to spend a maximum of \$1K on the lodgement of the DA for the digital media screens in the main club house.

Moved - Jamie Howieson

Seconded - Matt O'Connor

Carried

9.5 READING AND CONFIRMATION OF PREVIOUS MINUTES

9.5.1 Motion that the minutes be taken as read

Moved - Matt O'Connor

Seconded - Alex (Wiz) Wye

Carried

9.5.2 Motion that the minutes are a true and correct record

Moved - Matt O'Connor

Seconded - Alex (Wiz) Wye

Carried

BUSINESS ARISING

Action Items from BOD Meetings and Outstandings - Nil.

9.6 PRESIDENTS REPORT

Business Arising

9.6.1 No Branch presidents meeting this month.

9.6.2 Massive thank you to glenn and Jamie for stepping on and running the Life members lunch while I was out of actions, I have spoken to all the life members that attended and have received nothing but positive feed back, The afternoon was well received by all. Thanks Guys.

10.6.3 Motown was another massive success, The amount of calls and messages I have revived from people that attended is mind blowing. The biggest question I keep getting asked is When is the next one. Again Glenn and Danni really ran an amazing event for our club.

10.6.4 Golf Day, hard to back up after Motown but our members did. Thank you to Jamie for making this another success for our club, All the players I spoke to had a great day and are already looking forward to next years event. Already booked in for Friday 28th December. Thanks Jamie!!!

10.6.5 Competitors and Patrol hours, We seam to be having all sought of issues with people not Turing up to there patrols this is both competitors and non competitors. It is hard to enforce penalties on our volunteers as there are delivering a service for the club and ask for nothing in return. The competitors are a different story, They consume the clubs resources (money) the most. I would like to float the Idea that if a competitor misses a patrol they get a warning and told to do a makeup patrol, 2nd time they miss a patrol the penalty is they miss the next carnival regard less of what that carnival is and are made to do a make up patrol. This is just at the high level I would like openly discuss this as a group and define it in more detail if we agree to take this path. FYI this is was is in place at Mona Vale SLSC.

10.6.6 Branch are running an intense bronze training course next week in our club, Ray Merton will be the trainer. The course will run Monday till Thursday.

10.6.7 The 10 new Rescue board have been delivered, 5 glass and 5 foam we need them added into surf guard and then they will be ready to use.

10.6.7 Kitchen and Canteen agreements, Both agreements have expired and are out dated, Glenn and myself meet with Andi and Sasha from KM catering and have work jointly modifying both contracts to ensure there are positives on both sides. I will be updating the contracts over the next couple of days with the plan to have this finalized by the weekend.

10.6.8 Bar sales have been a little low with lead up to Xmas and the new year, Hoping this will pick up with the return of nippers.

10.6.9 presentation night, We need to start think about where and when it will be.

President's Report Accepted

Moved - Alex (Wiz) Wye

Seconded - Natalia Salzberg

Carried

9.7 DIRECTORS' REPORTS

9.7.1 DIRECTOR ADMINISTRATION REPORT

Business Arising

9.7.1.1 Correspondence In and Out - Nil to Report

9.7.1.2 Caretakers Report -

- George will look at fixing the external clock, If he cannot fix it we will raise a motion to replace it.
- Questions raised about differences in the toilet paper dispensers, Wiz will follow up with Stuart on why there is a difference, Wiz to report back to the board next month.
- Request to ensure that the store room door remains locked, Caretakers to check this nightly where required.

Director Administration Report Accepted

Moved - Matt O'Connor

Seconded - Alex (Wiz) Wye

Carried

9.7.2 DIRECTOR FINANCE REPORT

Business Arising

Nil

9.7.3 DIRECTOR SURF LIFE SAVING REPORT

Business Arising

Acknowledgement of Michael Jones and his patrol on scoring 100% on a patrol inspection completed by branch, This is a massive feat for such a young patrol captain, fantastic work by MJ and team

Director Surf Life Saving Report Accepted

Moved - David Wymer

Seconded - Alex (Wiz) Wye

Carried

9.7.4 DIRECTOR JUNIOR ACTIVITIES REPORT

Business Arising

- 10.7.4.1** JLOTY Nominations have been sent to branch. I would like to congratulate Isaac Crews and Sophia Spencer on their successful nomination of Male and Female Junior Lifesaver of the Year 2017/2018 for North Curl Curl SLSC respectively. Natasha Spencer, JAC-Education SRC, has recused herself from selection of the female candidate due to conflict of interest. In her place, the Director of Education assisted with the decision making.
- 10.7.4.2** Despite numerous make up opportunities, a small number of carnival nippers have not met the mandatory Surf Ed requirements for competing in carnival. Wiz has generously offered to continue to run make up sessions in January to enable those that have missed out to achieve their relevant awards.

Moved - David Wymer

Seconded - Tony Williams Carried

9.7.5 DIRECTOR SURF SPORTS REPORT

Business Arising

10.7.5.1 – AGSR Trailer quote – boat trailer conversion to carry 16 Boards and ski's – approx. \$5k – waiting for exact quote – Motion to approve this long term investment – David Wymer to elaborate

10.7.5.2 – Major Carnival Season- NCC for the first time in 5plus years have an Opens Men's A crew swept by Howard Christie – at least 4 competition crews

Small but competitive U15 and U17 Board , Swim Ski group to compete in major carnivals

Tony to update

10.7.5.3 – Perth Aussies Accommodation Update We have 11 rooms booked – 7 room at this stage have been confirmed for NCC , I have sold 2 x Villas to Manly LSC, I am either going to give back 2 x Standard room to OZstay and see if they can on sell them on our behalf or sell another room to Manly

I will work with Simon to sort out Invoices etc within next 4 weeks. Final payment is due 20 February 2018.

10.7.5.4 –Invoices have been sent to Parents of half share boards

10.7.5.5 – Keith Smith LKS Design and Drafting has been engaged to provide prelim concept designs for relocating kitchen to members storage area and converting kitchen to new BAR. He will assist us with submitting DA to council and then we will seek grant funding (keith will also assist with Geo tech for Nippers room excavation and DA)

10.7.5.6 – together with Jamie Howieson we have engaged Council and are preparing DA for LED Signage

9.7.6 DIRECTOR MARKETING REPORT

Business Arising

10.7.6.1 Final number for Motown was 300 tickets sold. Don't have bar figures but think we would have at least a \$10k profit

10.7.6.2 Exploring another band for June/July, will using data collected to survey patrons and see what other feedback we can elicit. DW/GS/DP to have debrief early Feb, also meeting with mayor confirmed 12 Feb for signage.

10.7.6.3 Promoting Hyrdothon (as per previous) on social/digital. don't know numbers of entries

10.7.6.4 Need to formalise appointment of admin / marketing role, as per minutes from Dec board meet. Dave to setup Surf guard access Nat to Reach out and talk about JAC requirments.

Moved - Alex (Wiz) Wye

Seconded - David Wymer

Carried

9.7.7 DIRECTOR EDUCATION REPORT

Business Arising

1.7.7.1.1 Bronze Medallion - the second Bronze Medallion course for this 2017/2018 season will commence in our club house from 2.00 p.m. to 5.00 p.m. on Sunday, 4th February, 2018. This course will then continue every Sunday afternoon at this time for approximately six to eight weeks, with no training session being held on Sunday, 18th February, 2018 due to the attendance of the candidates at the Provide First Aid Certificate course, also in our club house on Saturday, 17th February, 2018. It is anticipated that the Bronze Medallion assessment will be conducted at the end of March, 2018 and that the successful candidates will be able to do at least one rostered patrol session each before the end of the season. Several expressions of interest for this course have already been gained.

1.7.7.1.2 Surf Rescue Certificate - providing there is a minimum of four candidates and a maximum of twelve candidates, it is proposed for a second Surf Rescue Certificate course for this season to be undertaken. If this course does proceed, it will commence from 5.00 p.m. to 7.00 p.m. on Monday, 5th February, 2018 (for the “dry” or theory component) and from 9.00 a.m. to 10.30 a.m. on Sunday, 11th February, 2018 (for the “wet” or water component) and continue until the proposed SRC assessment date of Sunday, 18th March, 2018. Furthermore, two adults will need to

be present (including the DE as the trainer) during the course of each of the respective training sessions.

1.7.7.1.3 Provide First Aid Certificate - the third and final Provide First Aid Certificate course for this season will be conducted in our club house by First Aid Plus on Saturday, 17th February, 2018. This course which will run from 8.30 a.m. to 4.30 p.m. on that day will be primarily for the candidates in the second Bronze Medallion squad, with any spare vacancies being initially filled by those needing to do their first aid renewals and then by any patrol first-timers who are interested.

1.7.7.1.4 IRB Driver's Licence/IRB Crewperson's Certificate - depending on the timing and availability of IRB trainers, it is hoped that a further IRB Driver/Crew course will be conducted during February/March, 2018. During January, an e-mail will be sent to the appropriate Bronze Medallion patrolling members seeking expressions of interest in completing either of these awards.

1.7.7.2 Training/Proficiency Equipment Purchases.

1.7.7.2.1 Following on from Board approval at the December BOD Meeting, the oxygen equipment in the red vinyl backpacks has now been ordered from First Aid Plus.

1.7.7.2.2 When these units arrive, they will replace the oxygen equipment in the old metal cases, meaning that for patrols, training, club proficiencies and all other areas of our surf club endeavour there will be standardization with everyone and with all groups using exactly the same equipment.

1.7.7.2.3 In consultation with our surf club's trainers/assessors, a "range finder" will be purchased for the purposes of accurately setting marker buoys for the "wet" component of both Bronze Medallion and Surf Rescue Certificate training sessions and assessments, as well as for club proficiencies when required.

1.7.7.2.4 All of our surf club's trainers/assessors have been given their trainer clothing requests (namely, the trainer shirts and the windcheaters) and the DE would like to thank our surf club's Board of Directors for providing our trainers/assessors with the same.

Director Education Report Accepted

Moved - Matt O'Connor

Seconded - David Wymer Carried

9.7.8 DIRECTOR YOUTH DEVELOPMENT REPORT

No Report Due To No Director of Youth Development

9.7.9 DIRECTOR MEMBER SERVICES REPORT

No Report Due To No Director of Member Services

9.8 GENERAL BUSINESS

General Business

- All meeting Minutes need to be published on our website, David will look into this. A request will be made to Rob (Director of Admin) for all historical meeting minutes
- We need to supply water safety for state both seniors and Juniors Glenn Slater to follow this up with Andrew Stuart
- A request has been made to discuss how the competition subsidies are calculated, Glenn Slater to present at the next meeting
- Matt to call Howard Christy and discuss how we get his open mens boat crew allocated to a patrol group.
- David to send Nat Laurs (Paid Admin) contact details.
- Nat to reset the assistant@nccslsc.com.au email address password reset.
- Alex (Wiz) Wye to add a section to the bronze group that talks about what it means to be on patrol and what to do if you can not make a rostered patrol. Matt and David will be present for the first patrol.
- Alex (Wiz) Wye to review the current Bronze fee structure and present back to the board next meeting.

NEXT BOARD OF DIRECTORS MEETING: Wednesday, 14th February, 2018

CONFIRMED – PRESIDENT