

**North Curl Curl Surf Life Saving Club Inc.**

Huston Parade, North Curl Curl

**Minutes from the Board of Directors' Meeting - May 2017**

Meeting Date - Wednesday, 10<sup>th</sup> May 2017

[www.nthcurlcurlslsc.com.au](http://www.nthcurlcurlslsc.com.au)

**Meeting Opened At 7:30 p.m.**

**5.1 ATTENDANCE**

Stuart Wye - President  
Robert Killian - Director of Administration  
Chris Stoneman - Director of Finance  
Natalia Salzberg - Director of Junior Activities  
Glenn Slater - Director of Surf Sports  
Louis Tassone - Director of Marketing  
Alex (Wiz) Wye - Director of Education  
David Wymer - Director of Youth Development  
Ray Marrs - Club Caretaker

**5.2 APOLOGIES**

Matt O'Connor - Director of Surf Lifesaving  
Todd Sample - Director of Member Services

**5.3 PROXIES**

Nil

**5.4 NOTICES OF MOTION**

Nil

**5.5 READING AND CONFIRMATION OF APRIL BOD MEETING MINUTES.**

**5.5.1** Motion that the minutes be taken as read

**Moved – Alex (Wiz) Wye      Seconded – David Wymer      Carried**

**5.5.2** Motion that the minutes are a true and correct record

**Moved – David Wymer      Seconded – Alex (Wiz) Wye      Carried**

**BUSINESS ARISING**

**5.5.3** It was decided to take the re-vote for the Junior of the Season - now awarded to Kaitlyn Smith

**Action Items from previous BOD Meetings and Outstandings**

**3.7.6.5** Follow up on “Your Style” with respect to their intentions for sponsorship, considering \$2,500 was given by them to our surf club last season, but nothing has been forthcoming from them for this current season.

**ACTION ITEM: DAVID WYMER**

**RESPONSIBLE DIRECTOR: MARKETING**

**STATUS: CLOSED – CURRENT SPONSORSHIP EXPIRED IN FEBRUARY 2017, SPONSORSHIP WILL BE REINITIATED FOR BEGINNING OF 2017/2018 SEASON**

**5.6 PRESIDENT’S REPORT**

**Business Arising**

**5.6.1** Alex (Wiz) Wye talked briefly on the great response so far from our surf club’s patrolling members with respect to the selling of raffle tickets on behalf of Brookvale Rotary as a further fund raising exercise for our surf club.

**5.6.2** Three nominations for the Branch Awards of Excellence were endorsed by the Board of Directors, namely Louis Tassone for the Official of the Year, the entire Education Portfolio team for the Services Team of the Year and Andrew Stuart for the Volunteer of the Year.

**5.6.3** It was decided that the Annual General Meeting for North Curl Curl S.L.S.C. will be conducted on Sunday, 20<sup>th</sup> August, 2017, commencing in our club house at 9.30 a.m.

**5.6.4** It was decided that any assistance offered from the Quality Club Officer personnel from Surf Life Saving NSW was not required by our surf club.

**5.6.5** Louis Tassone gave further clarification on what activities can and cannot be undertaken when the “Beach is Closed” and how this relates to insurances.

**President’s Report accepted**

**Moved – David Wymer**

**Seconded – Alex (Wiz) Wye**

**Carried**

**5.7 DIRECTORS’ REPORTS**

**5.7.1 DIRECTOR OF ADMINISTRATION REPORT**

**Business Arising**

**5.7.1.1 Correspondence In and Out** - Nothing mentioned

**5.7.1.2 Caretakers Report** - Nil to Report

**5.7.1.3 WH&S Report** - Nil to Report

**5.7.1.4 Venue Hire** - Rob Killian gave a brief summary on all the new hall hire bookings made, worth \$15,800 in total. Alex (Wiz) Wye enquired about the hall hire listed for Friday, 17/11/17 when Bottles was usually on Friday nights. It was decided that preference be given to the hall hire as it is our income stream and for Friday night Bottles to work around these arrangements. Due to the 3 Points Challenge, a major income source, hall hires listed on Friday, 1/12/17 and Saturday, 2/12/17 are to be for half hall usage only.

**5.7.1.5 Presentation Night** - 6.00 p.m. for a 6.30 p.m. start with entrees at 7.00 p.m. and the main course at 7.45 p.m. The format is for the Club President to open proceedings, followed by the Education Awards, Surf Lifesaving Awards, Surf Sports Awards and the Major Perpetual Club Awards.

**Director of Administration Report accepted**

**Moved – Alex (Wiz) Wye      Seconded – Natalia Salzberg      Carried**

**5.7.2 DIRECTOR OF FINANCE REPORT**

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**Business Arising**

**5.7.2.1** Motion to Approve the Payment listing to the 10/04/17 and totalling \$2,207-48.

**Moved – Chris Stoneman      Seconded – David Wymer      Carried**

**5.7.2.2** Motion to Approve the Accounts for Payment as attached for \$1,491.36.

**Moved – Chris Stoneman      Seconded – David Wymer      Carried**

**5.7.2.3** It was decided by the Board that the running of the bar should actually come under the Administration Portfolio. Furthermore, Chris Stoneman indicated that raffle money earned should be recorded separate from the bar takings.

**5.7.2.4** Director of Finance, Chris Stoneman to sort out the processes involved around bar takings on Friday and Sunday nights and for bar rosters and takings to be discussed at the next (July) BOD Meeting.

**ACTION ITEM: CHRIS STONEMAN**  
**RESPONSIBLE DIRECTOR: FINANCE**  
**STATUS: NEW**

**Director of Finance Report accepted**

**Moved – Alex (Wiz) Wye      Seconded – Natalia Salzberg      Carried**

**5.7.3 DIRECTOR OF SURF LIFESAVING REPORT**

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**No Business Arising**

**Director of Surf Lifesaving Report accepted**

**Moved – David Wymer      Seconded – Natalia Salzberg      Carried**

#### 5.7.4 DIRECTOR OF JUNIOR ACTIVITIES REPORT

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##### **Business Arising**

**5.7.4.1** Natalia presented the list of Junior Activities Office Bearers from the Junior Activities meeting held on the 27th April, 2017, for Board approval and then endorsement by our surf club members at the 2017 Annual General Meeting. Mention was made of the positions still vacant, in particular those positions for a Surf Sports and Education Co-ordinator.

**Moved – Natalia Salzberg      Seconded – Alex (Wiz) Wye      Carried**

**Director of Junior Activities Report accepted**

**Moved – Alex (Wiz) Wye      Seconded – Robert Killian      Carried**

#### 5.7.5 DIRECTOR OF SURF SPORTS REPORT

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##### **Business Arising**

**5.7.5.1** Glenn indicated that David Jones is going to be the sponsor donating the \$15,000 to fund the purchase of five BOS adjustable racing skis. This motion will be subject to the receipt of these funds

**5.7.5.2** Glenn elaborated on the loss of club members to other surf clubs, including that a forum with club members is to be held between 3.00 p.m. and 5.00 p.m. on Sat, 27/05/17 to try and address transfers to these other surf clubs.

**5.7.5.3** Some Surf Sports competitors should be seeking their Bronze Medallions in the course conducted in July by the Branch Surf Sports School.

**Director of Surf Sports Report accepted**

**Moved – David Wymer      Seconded – Natalia Salzberg      Carried**

#### 5.7.6 DIRECTOR OF MARKETING REPORT

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##### **Business Arising**

**5.7.6.1** Louis Tassone mentioned that the Channel 9 logo is on the general club rash vests and our surf boats, so value is being gained for their \$10,000 sponsorship.

**5.7.6.2** Louis indicated that Curl Curl Plumbing, Freshwater Bank and GJ Gardener Homes sponsors have replied that they will be attending our Annual Presentation Night.

**5.7.6.3** A time frame for the installation of the new club website was requested by Louis - David Wymer is to investigate on this and report back to the Board.

**ACTION ITEM: DAVID WYMER**

**RESPONSIBLE DIRECTOR: YOUTH**

**STATUS: NEW**

**Director of Marketing Report accepted**

**Moved – Alex (Wiz) Wye      Seconded – David Wymer      Carried**

### 5.7.7 DIRECTOR OF EDUCATION REPORT

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#### **Business Arising**

**5.7.7.1** Alex (Wiz) Wye commented on the superb job done by the Education Portfolio trainers this season, hence their nomination for the Branch Services Team of the Year.

**5.7.7.2** Natalia Salzberg requested that next season's first Surf Rescue Certificate squad does not commence until late October and Wiz is happy to accede to this request.

**Director of Education Report accepted**

**Moved – Louis Tassone                      Seconded – Natalia Salzberg                      Carried**

### 5.7.8 DIRECTOR OF YOUTH DEVELOPMENT REPORT

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**No Report**

**No Business Arising**

### 5.7.9 DIRECTOR OF MEMBER SERVICES REPORT

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**No Report**

**No Business Arising**

<b>5.8 GENERAL BUSINESS</b>
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**5.8.1** Mention was made that there are neither a log book in the new club gymnasium nor appropriate gym rules signage. Todd Sample to create a set of rules for the gym, clearly visible in the gym and to provide an attendance log book.

**ACTION ITEM: TODD SAMPLE**

**RESPONSIBLE DIRECTOR: MEMBER SERVICES**

**STATUS: NEW**

**5.8.2 Motion:** Caretaker Role - Ray Marrs wishes to now stay on as Club Caretaker until the end of July

**Moved – Chris Stoneman                      Seconded – David Wymer                      Carried**

**5.8.3** The second round of interviews for the remaining three candidates only for the new caretaker position will be held at a time to be confirmed with David Wymer, Louis Tassone and Natalia Salzberg on this interview panel.

**Meeting Concluded At 9:30 p.m.**

**NEXT BOARD OF DIRECTORS' MEETING: WEDNESDAY, 26<sup>TH</sup> JULY, 2017.**

**CONFIRMED - PRESIDENT**