

North Curl Curl Surf Life Saving Club Inc.

Huston Parade, North Curl Curl

Board of Directors Meeting - March, 2018

Meeting Date - Wednesday 14 March 2018

www.nthcurlcurlslsc.com.au

Meeting Opened: 7:35 p.m.

3.1 ATTENDANCE

- David Wymer - President
- Robert Killian - Director of Administration (minutes)
- Simon Prowse - Director of Finance
- Matt O'Connor - Director of Surf Life Saving
- Peter Nelson - Representing Junior Activities
- Glenn Slater - Director of Surf Sports / Vice President
- Alex Wye - Director of Education
- Vacant - Director of Youth Development
- Jamie Howieson - Director of Member Services
- Laura Snyder - Club Administration Assistant
- George Lewis - Club Caretaker (present at beginning of meeting)

3.2 APOLOGIES

- Danni Petkovic - Director of Marketing

3.3 PROXIES

- Peter Nelson - for Director of Junior Activities

3.4 NOTICES OF MOTIONS

Nil

3.5 READING AND CONFIRMATION OF PREVIOUS MINUTES

2.5.1 Motion that the minutes be taken as read

Moved - WYE Seconded - OCONNOR Carried

2.5.2 Motion that the minutes are a true and correct record

Moved - WYE Seconded - OCONNOR Carried

BUSINESS ARISING

No Business Arising

Action Items from BOD Meetings and Outstanding - Nil.

3.6 PRESIDENTS REPORT

Business Arising

3.6.1. Motion: Dishwasher expenditure \$850 for kitchen

Moved - WYE Seconded - OCONNOR All In Favour Carried

3.6.2 Wymer spoke to Directors re a written complaint received from a member of the public relating to an alleged historical incident. Wymer spoke to SLSNSW and sought advice. The member of the public was subsequently contacted by Wymer and it was ascertained that the allegations did not involve NCCSLSC. Nil further action for NCCSLSC. Wymer has provided details of allegation to Branch.

President's Report Accepted

Moved - WYE Seconded - O'CONNOR All in favour Carried

3.7 DIRECTORS' REPORTS

3.7.1 DIRECTOR ADMINISTRATION REPORT

- Clothing stock-take has been completed during the month with a view to identifying old stock and making plans to move / dispose of old stock.

Business Arising

3.7.2 Correspondence In and Out - See Attached Correspondence Log. Last updated by Wymer.

3.7.3 Caretakers Report

3.7.3.1 The Lock in patrol captains room requires replacing. Will be replaced.

3.7.3.2 One of our garbage bins was stolen and a replacement has been ordered.

3.7.3.3 Hall Hire: Peta Fairlie provided an overview of bookings held.

Moved: WYE Seconded: O'CONNOR All in favour Carried

3.7.3.4 WH&S Report

3.7.3.5 Several round bar tables will be taken out of service due to being broken. New tables will arrive at the Club shortly (as mentioned in last month's minutes). Broken tables are to be tagged and taken out of service. Arrangements are to be made to dispose of same.

3.7.3.6 New trolley will arrive at the Club shortly. To be used to move chairs within club.

Director Administration Report Accepted

Moved - WYE Seconded - PROWSEO'CONNOR All In Favour Carried

3.7.2 DIRECTOR FINANCE REPORT

Business Arising - Nil

3.7.2.1 Simon Prowse provided Directors with an overview of Club Accounts.

- Delineation of various income streams is still proving to be troublesome. Simon working on this as a priority.
- Intention to close the Harbord Petrol account – replaced by Caltex
- Branch Gear Subsidy is now completed. \$11,000 to be received in two lots of \$5,500 for beach safety equipment.

3.7.2.2 MOTION: National Titles Kit Bag. Approval sought for \$1953.00 for the purchase of printed Club bag for competitors – approx. 30.

Moved - SLATER Seconded - KILLIAN All in favour Carried

3.7.2.3. MOTION: National Titles Hats. Approval to purchase Bunnings Hats and replace logo with NCCSLSC logo / strip. Cash Contribution circa \$500.

Moved – SLATER Seconded – WYMER All in favour Carried

Director Finance Report Accepted

Moved - WYE Seconded - SLATER All in favour Carried

3.7.3 DIRECTOR SURF LIFE SAVING REPORT

Business Arising NIL

3.7.3.1. O’CONNOR gave an overview of some of his ideas for gifts / awards for presentation night.

3.7.3.2. O’CONNOR spoke about his intention to step down at the end of this season.

Director Surf Life Saving Report Accepted

Moved - WYE Seconded - PROWSE All in Favour Carried

3.7.4 DIRECTOR JUNIOR ACTIVITIES REPORT

Business Arising NIL

3.7.4.1 Nippers presentation – Sunday 25 March – NCCSLSC Venue Booking made

3.7.4.2 **MOTION: Approval to subsidise kids meals to the value of \$1,000**

Moved - PROWSE Seconded - SLATER All in Favour Carried

3.7.4.3 **MOTION:**

Approval to purchase medals for presentation night circa	\$1,850
Approval for retiring Nipper Parent Gifts	\$200
Approval for sponsors gifts circa 7 X \$100	\$700
TOTAL request	\$2,750

Moved - NELSON Seconded - WYMER All in Favour Carried

3.7.4.4. NELSON spoke about the excellent performance of Junior Competitors at State Championships at 6th place overall and 3rd from Northern Beaches. Great effort by parents, supporters and coaches.

Director of Junior Activities Report Accepted

Moved - WYE Seconded - WYE All in Favour Carried

3.7.5 DIRECTOR SURF SPORTS REPORT

Business Arising NIL

3.7.5.1 **MOTION** Approval for purchase of a concept 2 Rowing Erg for \$1,000

Moved - O'CONNOR Seconded - WYMER All in Favour Carried

3.7.5.2 **MOTION** Approval for the procurement of laminated mural for dividing wall in club at a cost of \$4,268. Directors to consider images to be used. Working group to be convened to consider final design prior to Board approval to proceed.

Moved - WYE Seconded - WYMER All in Favour Carried

- Overview of State Masters competition provided
- Overview of State Championships provided
- Outstanding results achieved across the board by NCCSLSC

3.7.5.3 SLATER provided an overview of proposed upgrades to Club House and surrounds as per his monthly report. General discussion re same and early feedback received from Council.

3.7.5.4 SLATER discussed an approach for a tiered subsidy approach for the Nationals based upon contribution towards club activities.

3.7.5.2 MOTION Approval for National Championship subsidy of \$4,000 for all school aged competitors based on the scaled approach described.

Moved - SLATER Seconded - PROWSE All in favour Carried

Director Surf Sports Report Accepted

Moved - WYE Seconded - PROWSE All in favour Carried

3.7.6 DIRECTOR MARKETING REPORT

No Marketing report received for March.
Director of Marketing not present at meeting.

3.7.7 DIRECTOR EDUCATION REPORT

Business Arising NIL

- WYE expressed some concerns re the comparatively low numbers of Bronze Medallion awards achieved this year versus other years. For information only. Wymer stated that this was consistent with trend at other local SLSC's.
- WYE wanted to acknowledge the contribution of Spider Evans this year.

Director Education Report Accepted

Moved - KILLIAN Seconded - O'CONNOR All in favour Carried

3.7.8 DIRECTOR YOUTH DEVELOPMENT REPORT

Vacant position - Not applicable.

3.7.9 DIRECTOR MEMBER SERVICES REPORT

Business Arising NIL

3.7.9.1. Howieson updated Directors on status of DA lodgement for proposed LED signage at Club

3.7.9.2. Presentation Night subsidy discussion for various members who have made significant contributions towards the efficient running of the Club. To be considered on a case-by-case basis.

ACTION ITEM: If any Director had a nomination for presentation night ticket subsidy ie 'a free ticket' they should sent such proposal to Laura prior to next board meeting. These nominations will be considered at the April meeting of Directors.

3.7.9.3. Discussion re Presentation Night Pricing Structure. Agreed pricing per person:

Super Early Bird Price \$45 (\$15 subsidy)

Early Bird Price \$50 (\$10 subsidy)
Payment last 14 days \$60 (cost price)

Director Education Report Accepted

Moved - KILLIAN Seconded - OCONNOR All in favour Carried

3.8 GENERAL BUSINESS

General Business

Laura Snyder updated Directors on:

- **O'CONNOR – Carmel Howard enquired re her green jacket
ACTION ITEM: WYMER to follow up.**
- SLATER recommended that all Directors advise at next meeting re their intention to stand next season.

Meeting Concluded: 9.30pm

NEXT BOARD OF DIRECTORS MEETING: Wednesday, 11 April 2018