

North Curl Curl Surf Life Saving Club Inc.
Board of Directors Meeting - September, 2017

Huston Parade, North Curl Curl

Meeting Date - 27th December, 2017

www.nthcurlcurlslsc.com.au

Meeting Opened: 7:30 p.m.

9.1 ATTENDANCE

David Wymer	- President
Simon Prowse	- Director of Finance
Glenn Slater	- Director of Surf Sports
Alex Wye	- Director of Education
Danni	- Director of Marketing
Peta Fairlie	- Club Caretaker

9.2 APOLOGIES

Robert Killian	- Director of Administration
Matt O'Connor	- Director of Surf Life Saving
Natalia Salzberg	- Director of Junior Activities

9.3 PROXIES

Nil

9.4 NOTICES OF MOTIONS

Nil

9.5 READING AND CONFIRMATION OF PREVIOUS MINUTES

9.5.1 Motion that the minutes be taken as read

Moved - Glenn Slater Seconded - Alex (Wiz) Wye Carried

9.5.2 Motion that the minutes are a true and correct record

Moved - Glenn Slater Seconded - Alex (Wiz) Wye Carried

BUSINESS ARISING

The November Report needs to be modified to state that Danni was elected to the position of Director of Marketing and was present at the meeting. – Director of Administration Rob Killian to Amend and file the updated Report.

Action Items from BOD Meetings and Outstandings - Nil.**9.6 PRESIDENTS REPORT****Business Arising**

The branch Presidents meeting was very short and did not cover anything of interest to us. The big thing on there plate at the moment is they still do not have an answer for the whole that the street tent sponsorship has left. At this stage branch will run out of money before the end of the 17/18 season. There will be an update at the next meeting.

9.6.1 The Signing authorities for the bank account held at Bendio freshwater need to be updated. The motion was to remove from the approved list

- Stu Wye
- Chris Stoneman
- Julie Tassone
- Audrie

And to Add the current board members

- David Wymer
- Simon Prowse
- Glenn Slater

Moved - Simon Prowse Seconded - Alex (Wiz) Wye Carried

President's Report Accepted

Moved - Alex (Wiz) Wye Seconded - Simon Prowse Carried

9.7 DIRECTORS' REPORTS**9.7.1 DIRECTOR ADMINISTRATION REPORT****Business Arising**

9.7.1.1 Correspondence In and Out - Nil to Report

9.7.1.2 Caretakers Report - for future BOD Meetings this is to be given separately before other reports.

- The Large Whole in the eastern ocean side Roof is being fixed by council
- The new Sanitary bins have been installed by Vivid
- The back log of Hall Hire enquiries in the Venue@Nccslsc.com.au have all been actioned, Majority have been missed opportunities but there are a hand full of lead we are working on.

Director Administration Report Accepted

Moved - Alex (Wiz) wye Seconded - Glenn Slater Carried

9.7.2 DIRECTOR FINANCE REPORT

Business Arising

9.7.2.1 Motion to Approve the Payment Listing

Moved - Alex (Wiz) wye Seconded - Glenn Slater Carried

9.7.2.2 Motion to Approve the Accounts for Payment

Moved - Alex (Wiz) wye Seconded - Glenn Slater Carried

9.7.2.3 Director of Finance, Simon Prowse raised some concerns about cash payment for our Bar staff, Simon has agreed to put together a one pager on what we need to do here and present back to the board at a later date. Once complete David Wymer will setup a meeting with all staff to discuss there obligations and our requirements.

9.7.2.4 Some further information was requested on the Boat sections requirements for accommodation in Perth for Aussies, David will work with both Simon and Glenn on getting exact numbers and dates.

Director Finance Report Accepted

Moved - Glenn Slater Seconded - David Wymer Carried

9.7.3 DIRECTOR SURF LIFE SAVING REPORT

Business Arising

Director Surf Life Saving Report Accepted

Moved - Glenn Slater Seconded - Simon Prowse Carried

9.7.4 DIRECTOR JUNIOR ACTIVITIES REPORT

Nil for this month

9.7.5 DIRECTOR SURF SPORTS REPORT

Business Arising

9.7.5.1 Motion - Expenditure of up to \$500 (ex GST) for Prizes for the hyrdothon scheduled 22/1/18

Moved - Glenn Slater **Seconded** - David Wymer **Carried**

9.7.5.2 Motion - Expenditure of up to \$580 for the DA required for the Digital media screens previously approved.

Moved - Glenn Slater **Seconded** - David Wymer **Carried**

9.7.5.3 Motion - Expenditure of up to \$560 for purchase of a new leaf blower for the caretakers.

Moved - Glenn Slater **Seconded** - Simon Prowse **Carried**

Director Surf Sports Report Accepted

Moved - Simone Prowse **Seconded** - Alex (Wiz) Wye **Carried**

9.7.6 DIRECTOR MARKETING REPORT

- Motown ticket sales are looking good with 233 currently sold.
- Golf day tickets are a little low with only 47, I am told this wont be an issue and is to be expected.
- Laure will be available to start as the Paid assistant 17/1/18, Glenn and Simon to work with Branch on how we pay Laura.
- Laura, Julie Mckinnon and Danni will be working towards developing a marketing plan for the entire club.
- Danni will work with Glenn, David and Matt on developing comms for patrols, Including a Message around No Shows and getting Subs.
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9.7.7 DIRECTOR EDUCATION REPORT

Business Arising

- Motion to buy range finder at a cost of \$150.
- Thanks to the trainers this year for getting the club members through the proficiencies.
- Moved by Glenn 2nd by simon.

9.7.7.2 Motion - to use the donation from cool cats to be spent on the First Aid cert for the youth of our club, 8 under 18's will be completed.

Moved - Alex (Wiz) Wye Seconded - Simon Prowse Carried

9.7.7.3 Motion to Buy 3 new red back packs for oxi veva cost of \$2,100, IT was agreed that the new Red packs will be placed on patrol and the one's currently on patrol will be used for training. It was also agreed that the 3 older stainless-steel units will be retired by our club and given to a club that is in need of them. Wiz to Follow up on what club these units will be donated to.

Moved - Alex (Wiz) Wye Seconded - Simon Prowse Carried

9.7.7.3 Motion - to spend up to \$200 on a new range finder, This is a requirement from branch for setting swimming cans for certifications.

Moved - Alex (Wiz) Wye Seconded - David Wymer Carried

Director Education Report Accepted

Moved - Simone Prowse Seconded - Alex (Wiz) Wye Carried

9.7.8 DIRECTOR YOUTH DEVELOPMENT REPORT

No Report Due To No Director of Youth Development

9.7.9 DIRECTOR MEMBER SERVICES REPORT

No Report Due To No Director of Member Services

9.8 GENERAL BUSINESS

General Business

- Discussion on the previous email circular resolution for the purchase of 10 new rescue boards, The question was foam Vs Glass board, It was decided that a mix of 5 foam and 5 glass boards will meet the needs of all sections of the club, Glenn Slater has taken ownership of this and will place the order of the 10 new boards.
- Motion to spend upto \$1K to get our current alcohol licences change from the restricted 52 functions licences to an unrestricted licence, this new licences will open up additional revenue opportunities for the club.

Moved - David wymer Seconded - Glenn Slater Carried

- **Motion** to spend up to \$10K on the development of conceptual diagrams for the reconfiguration of the main club house, This includes moving the Kitchen, Bar and Store rooms allowing for a

better use of space and allowing for additional revenue streams. The requested expenditure will also cover the cost of the required DA, With a DA and conceptual diagrams we can apply for multiple grants to help with the proposed re developments.

- **Moved - Glenn Slater Seconded - David Wymer Carried**

NEXT BOARD OF DIRECTORS MEETING: Wednesday, 10th January, 2018

CONFIRMED – PRESIDENT