

North Curl Curl Surf Life Saving Club Inc.
Board of Directors Meeting – August 2017

Huston Parade, North Curl Curl

Meeting date – 9th August 2017

www.nthcurlcurlslsc.com.au

Meeting Opened: 7:30 p.m.

8.1 ATTENDANCE

Stuart Wye	- President
Chris Stoneman	- Director of Finance
Natalia Salzberg	- Director of Junior Activities
Glenn Slater	- Director of Surf Sports
Louis Tassone	- Director of Marketing
Alex Wye	- Director of Education
David Wymer	- Director of Youth Development
Todd Sample	- Director of Member Services
George Lewis	- Club Caretaker
Peta Fairlie	- Club Caretaker

8.2 APOLOGIES

Robert Killian	- Director of Administration
Matt O'Connor	- Director of Surf Life Saving

8.3 PROXIES

Nil

8.4 NOTICE OF MOTION

Nil

8.5 READING AND CONFIRMATION OF JULY BOD MEETING MINUTES

8.5.1 Motion that the minutes be taken as read

No minutes for the July BOD Meeting were submitted in order to be taken as read.

8.5.2 Motion that the minutes are a true and correct record

Again, no minutes submitted, so no motion could be moved that they be a true and correct record

BUSINESS ARISING

No Business Arising

Action Items from BOD Meetings and Outstanding's

5.8.2.4 Director of Finance, Chris Stoneman to sort out the processes involved around bar takings on Friday and Sunday nights and for bar rosters and takings to be discussed at the next (July) BOD Meeting.

ACTION ITEM: CHRIS STONEMAN
RESPONSIBLE DIRECTOR: FINANCE
STATUS: COMPLETE

5.8.6.3 A time frame for the installation of the new club website was requested by Louis - David Wymer is to investigate on this and report back to the Board.

ACTION ITEM: DAVID WYMER
RESPONSIBLE DIRECTOR: YOUTH
STATUS: COMPLETE

5.9.1 Mention was made that there are neither a log book in the new club gymnasium nor appropriate gym rules signage. Todd Sample to create a set of rules for the gym, clearly visible in the gym and to provide an attendance log book.

ACTION ITEM: TODD SAMPLE
RESPONSIBLE DIRECTOR: MEMBER SERVICES
STATUS: COMPLETE

8.6 PRESIDENTS REPORT

Business Arising

8.6.1 All Club Officer contact details for the incoming Board Members and assistants should be submitted after the Annual General Meeting and preferably by the 31st August, 2017. All the forms for this purpose are available "on-line"

8.6.2 The "After Hours Emergency Call Out" details need to be sent through to Branch - to be done by the Director of Surf life Saving, Matt O'Connor.

President's Report Accepted

Moved - Louis Tassone

Seconded – Alex (Wiz) Wye

Carried

8.7 DIRECTORS' REPORTS

8.7.1 DIRECTOR ADMINISTRATION REPORT

No Report

No Business Arising.

8.7.1.1 Correspondence In and Out - Nil to Report

8.7.1.2 Caretakers Report - locksmith to come and fix the door to the training storeroom.
 - cracked glass on the balcony windows needs to be fixed.
 - unsafe power point just outside the training storeroom to be fixed.
 - ladies' disabled toilet door does not close.
 - elimination of wasps' nests has been done.
 - cleaning products required for the gymnasium.
 - request by Peta Fairlie for a calendar with the dates of upcoming events.
 - would like to assist in the future with hall bookings.

8.7.1.3 WH&S Report - Nil to Report

8.7.2 DIRECTOR FINANCE REPORT

Business Arising

8.7.2.1 Motion to Approve the Payment listing of \$4,793-70.

Moved - Chris Stoneman **Seconded** - David Wymer **Carried**

8.7.2.2 Motion to Approve the Accounts for Payment for \$2,996-93

Moved - Chris Stoneman **Seconded** - David Wymer **Carried**

8.7.2.3 Director of Finance, Chris Stoneman went through the income statements for 2017 as compared with 2016 and the question was raised on the electricity usage.

8.7.2.4 Motion to Approve the Financial Statement for the year ended on 30th April, 2017 and to have the Director of Finance and President sign the Accounts for and on behalf of the Board.

Moved - Chris Stoneman **Seconded** - Glenn Slater **Carried**

Director Finance Report Accepted

Moved - Alex (Wiz) Wye **Seconded** - Natalia Salzberg **Carried**

8.7.3 DIRECTOR SURF LIFE SAVING REPORT

No Business Arising

Director Surf Life Saving Report Accepted

Moved - Alex (Wiz) Wye Seconded - Todd Sample Carried

8.7.4 DIRECTOR JUNIOR ACTIVITIES REPORT

Business Arising

8.7.4.1 The desire for Bronze Medallion qualified Nipper parents to be trained for their IRB Crew and IRB Driver awards was expressed, so as to assist on Nipper Sundays and at Nipper carnivals. This desire will be raised at the Education Portfolio Meeting at 3.00 p.m. on Sunday, 3rd September, 2017.

8.7.4.2 The need to go through Branch by Nipper parents for training as Carnival Officials was noted.

8.7.4.3 There was the suggestion to increase board hire fees for the Nippers in order to encourage more respect in the usage of these boards.

Director Junior Activities Report Accepted

Moved - David Wymer Seconded - Glenn Slater Carried

8.7.5 DIRECTOR SURF SPORTS REPORT

No Business Arising

Director Surf Sports Report Accepted

Moved - Louis Tassone Seconded - Todd Sample Carried

8.7.6 DIRECTOR MARKETING REPORT

Business Arising

8.7.6.3 and 8.7.6.4 - Action Item - for Director of Finance, Chris Stoneman to raise invoices for sponsorships obtained from Caltex Starmart (8.7.6.3) and for R.J.Thomas Solicitor (8.7.6.4)

Director Marketing Report Accepted

Moved - Alex (Wiz) Wye Seconded - Natalia Salzberg Carried

8.7.7 DIRECTOR EDUCATION REPORT

Business Arising

8.7.7.1.2 It was confirmed by Wiz that this Pre-Season Education Portfolio Meeting will actually be conducted in the Members' Area of our surf club hall at 3.00 p.m. on Sunday, 3rd September, 2017.

Director Education Report Accepted

Moved - David Wymer Seconded - Glenn Slater Carried

8.7.8 DIRECTOR YOUTH DEVELOPMENT REPORT

No Business Arising

Director of Youth Development Report Accepted

Moved - Todd Sample Seconded - Glenn Slater Carried

8.7.9 DIRECTOR MEMBER SERVICES REPORT

No Report

No Business Arising

Todd Sample will be seeking a new person to take on the Director of Member Services role for the new 2017/2018 season.

8.8 GENERAL BUSINESS

8.8.1 Five positions are available for the SurfGuard course to be conducted at Branch Headquarters on Saturday, 26th August, 2017 with Rob Killian, Matt O'Connor, Alex (Wiz) Wye, Kate Kelly and one more candidate to attend.

8.8.2 The new Clothing Co-ordinators for the 2017/2018 season will be Bindy Milner and Anne Allsop, with special thanks going to Sarah Smith and Tina Lovell for the work they have done in this role for the past few seasons.

8.8.3 Audrey King has volunteered to run the clothing shop on Club Registration Day.

8.8.4 Lengthy discussion emanated on Club Fees for the 2017/2018 season.

- the various member categories/family rates, etc. were evaluated and a list of all new fees will be forthcoming for voting on by the members at the Annual General Meeting.
- the main criteria established were that basically member fees would increase by \$5-00 , (for example the "active Senior" would go from \$70 to \$75) and that the category of "social Member" would be eliminated.

8.8.5 Action Item - for Director of Finance, Chris Stoneman to follow up on the payments for The Global Swim events.

8.8.6 Reminder that the Kerry Broomham Day now be scheduled for the month of November.

8.8.7 Discussion led by Club President, Stuart Wye on Life Membership nominations.

8.8.8 Mention made and thanks given by Alex (Wiz) Wye on the excellent service provided to our surf club by outgoing Board Members, Stuart Wye (President), Chris Stoneman (Director of Finance), Louis Tassone (Director of Marketing) and Todd Sample (Director of Member Services).

Meeting Concluded: 9:30 p.m.

NEXT BOARD OF DIRECTORS MEETING: Wednesday, 13th September, 2017

CONFIRMED - PRESIDENT