

**North Curl Curl Surf Life Saving Club Inc.**

Huston Parade, North Curl Curl

**Board of Directors Meeting - April, 2018**

Meeting Date - Wednesday 11 April 2018

[www.nthcurlcurlslsc.com.au](http://www.nthcurlcurlslsc.com.au)**Meeting Opened: 7:35 p.m.****4.1 ATTENDANCE**

Robert Killian	- Director of Administration (minutes)
Simon Prowse	- Director of Finance
Matt O'Connor	- Director of Surf Life Saving
Glenn Slater	- Director of Surf Sports / Vice President
Alex Wye	- Director of Education
Jamie Howieson	- Director of Member Services
Danni Petkovic	- Director of Marketing
Laura Snyder	- Club Administration Officer
George Lewis	- Club Caretaker (present at beginning of meeting)

**4.2 APOLOGIES**

David Wymer	- President (proxy to Glenn Slater)
Chris Warhurst	- Representing Junior Activities
<i>Vacant</i>	- <i>Director of Youth Development</i>

**4.3 PROXIES**

NIL

**4.4 NOTICES OF MOTIONS**

NIL

**4.5 READING AND CONFIRMATION OF PREVIOUS MINUTES****4.5.1** Motion that the minutes be taken as read**Moved - O'CONNOR                      Seconded - WYE                      Carried****4.5.2** Motion that the minutes are a true and correct record**Moved - WYE                      Seconded - OCONNOR                      Carried****BUSINESS ARISING****No Business Arising****Action Items from BOD Meetings and Outstanding - Nil.**

**4.6 PRESIDENTS REPORT**

**Business Arising**

**Overview provided by SLATER**

- Honour blazer presented to Carmel Howard – Annual Honour Blazer 2017

**4.6.1. Motion: End of season appreciation BBQ. Up to \$1,000 sought to provide Food and Beverage for members and their families. Held on Anzac Day at Club.**

**Moved - PETKOVIC      Seconded - O’CONNOR      All In Favour      Carried**

- Overview of Branch Nominations provided by SLATER
- Patrol Captains lunch was a success
- All Minutes from Board Meetings from past 2 seasons have been posted on Club web-page
- Date to be determined for AGM – dates to be circulated prior to next meeting for consideration

President’s Report Accepted

Moved - PETKOVIC      Seconded - O’CONNOR      All in favour      Carried

**4.7 DIRECTORS’ REPORTS**

**4.7.1 DIRECTOR ADMINISTRATION REPORT**

- About 20 Gym Members have expired and they will be paying to renew shortly.

**Business Arising**

4.7.2 Correspondence In and Out - See Attached Correspondence Log.

**4.7.3 Caretakers Report**

4.7.3.1 The Lock in patrol captains room requires replacing. **OUTSTANDING**

4.7.3.2 General Maintenance Log to be prepared prior to next meeting for odd-jobs that are required to be completed. **ACTION ITEM: Directors to forward requests for maintenance to Peta and George to be added to log prior to May Board Meeting.**

4.7.3.3 Old BT Nipper Trailer to be moved to a designated car space in car park and taken off the verge to satisfy Council Rangers.

**Moved: SLATER      Seconded: WYE      All in favour      Carried**

**4.7.3.4 WH&S Report**

Nil to Report.

**Director Administration Report Accepted**

Moved - WYE                      Seconded - O'CONNOR                      All In Favour      Carried

**4.7.2 DIRECTOR FINANCE REPORT**

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**Business Arising - Nil**

4.7.2.1 Simon Prowse provided Directors with an overview of Club Accounts.

- The audit of the 2016/2017 accounts has been ratified

Moved - WYE                      Seconded - SLATER                      All in favour      Carried

**4.7.3 DIRECTOR SURF LIFE SAVING REPORT**

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**Business Arising      NIL**

Nil business arising.

**Director Surf Life Saving Report Accepted**

Moved - SLATER                      Seconded - WYE                      All in Favour      Carried

**4.7.4 DIRECTOR JUNIOR ACTIVITIES REPORT**

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No Report Submitted  
No Representative at Board Meeting.

**4.7.5 DIRECTOR SURF SPORTS REPORT**

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**Business Arising              NIL**

- Slater provided an overview for methodology used for Aussie subsidies as per schedule provided in his report. Priority for subsidy given to patrol hours performed. Total of \$3,650 in subsidies identified and agreed with by Directors.

**Director Surf Sports Report Accepted**

Moved - HOWISEON      Seconded - PROWSE                      All in favour      Carried

#### 4.7.6 DIRECTOR MARKETING REPORT

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Business Arising: Nil

- Overview of marketing activities provided as per monthly report
- Circa \$33,000 of sponsorship invoices have been sent out last month
- 3 points Challenge meeting held with Louis Tassone. Louis has expressed his intend to stand-down as Race Director. Board extremely grateful for the work Louis has done as race Director in previous years.

#### Director Education Report Accepted

Moved - WYE                      Seconded - PROUSE                      All in favour                      Carried

#### 4.7.7 DIRECTOR EDUCATION REPORT

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**Business Arising**                      **NIL**

- WYE provided an overview of IRB Training
- Steve 'SPIDER' Atkins – special acknowledgement of the work he is doing for the Club.

#### Director Education Report Accepted

Moved - KILLIAN                      Seconded - O'CONNOR                      All in favour                      Carried

#### 4.7.8 DIRECTOR YOUTH DEVELOPMENT REPORT

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**Vacant position - Not applicable.**

#### 4.7.9 DIRECTOR MEMBER SERVICES REPORT

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**Business Arising**                      **NIL**

4.7.9.1. Howieson spoke about the Presentation Night ticketing structure. Agreed by all Directors:

- Early Bird tickets \$40 – must pay 21 days in advance
- Normal ticket price \$60
- Strictly no tickets at the door
- Numbers strictly limited to 150
- Board supports a Future Cadet table at heavily subsidised rate to be determined
- No free tickets

4.7.9.2                      Update on proposed LED signage and council submission.

4.7.9.3                      Update on BBQ area landscaping plans and council submission. Discussion around making the area more 'child friendly' with a safety fence (like pool fence). **ACTION ITEM: SLATER to discuss options on fence with the Landscaper.**

- 4.7.9.4. Proposed changes to Internal Bar & Kitchen. SLATER provided an overview to some of the ideas. There was a consensus that in order to properly consult and engage membership around club house improvements we would be better to give ourselves an additional 12 months to avoid rushing.

**Director of Member Services Report Accepted**

**Moved - WYE                      Seconded - KILLIAN                      All in favour                      Carried**

**4.8 GENERAL BUSINESS**

**General Business**

4.8.1. Bendigo Bank Signatories

- Glenn Slater, David Wymer, Simon Prouse & Laura Snyder to be the only signatories on the account.
- Simon Prowse to have internet access for the account.

4.8.2. Working with Children Compliance – board members had a discussion around our compliance. We want to check and make sure that we are compliant with Surf Lifesaving rules and requirements.

**Meeting Concluded: 9.24pm**

**NEXT BOARD OF DIRECTORS MEETING: Wednesday, 9 May 2018**